

AGENDA



Thursday, July 26, 2007

Purchasing Office
RECOMMENDATION FOR COUNCIL ACTION

Item No. 45

Subject: Authorize award, negotiation, and execution of a 12-month requirements service contract with OXFORD COMMERCIAL, Austin, TX, for a program manager for construction of a new energy control center building in an estimated amount not to exceed \$250,000, with two 12-month extension options in an estimated amount not to exceed \$100,000 per extension, for a total estimated contract amount not to exceed \$450,000.

Amount and Source of Funding: Funding in the amount of \$250,000 is available in the Fiscal Year 2006-2007 Capital Budget of the Austin Energy Department. Funding for the extension options is contingent upon available funding in future budgets.

Fiscal Note: A fiscal note is attached.

For More Information: Dolores Castillo, Sr. Buyer /322-6466

Purchasing Language: Best evaluated proposal of three proposals received.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority Owned and Women Owned Business Enterprise Procurement Program) No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract will provide Austin Energy with a qualified program manager experienced in the area of construction management as related to the design and construction of energy control centers, data centers, and large construction projects. The program manager will serve Austin Energy from the programming phase through completion of the construction for the new Energy Control Center.

The anticipated Project Team will consist of the following personnel: AE project manager, program manager, architect/engineers, construction contractor, and commissioning agent. The scope may involve either remodeling an existing building or constructing a new building to house the new primary Energy Control Center and the offices being vacated from the existing building.

MBE/WBE Solicited: 14/12 MBE/WBE Bid: 0/0

PRICE ANALYSIS

- a. Adequate competition.
- b. One hundred sixty-four notices were sent, including 14 MBEs and 12 WBEs. Three proposals were received, with no response from the MBEs/WBEs.

APPROVAL JUSTIFICATION

- a. Best evaluated proposal received.
- b. The Purchasing Office concurs with Austin Energy's recommended award.
- c. Advertised on the Internet.